

**Shipboard Performance Appraisal
Crew/Staff**

Eni Savekli
Employee Name
Waiter
Current Position
Celebrity Apex
Ship
2/12/23
Sign-on Date

893647
Employee ID
F&B Restaurant
Department
Martin Zhundov
Direct Supervisor Name
10/20/23
Date of Review

Rating Scale: Please use the following scale to rate the employee on the competencies listed below. ****Please click on each box for a complete definition of the competency rating****

	5 Exceptional	4 Highly Effective	3 Effective	2 Below Expectations	1 Unsatisfactory
	Competencies		Ratings	Comments	
Job Status/Results	Business Acumen		3 Effective	Eni is polite and professional during operation and she contributes to deliver the appropriate service to our guests at all the times. She is well organized, knowledgeable and well presented.	
	Contributes to Business Performance		3 Effective	Eni is fully aware of the importance of breakage (prepaid) and she tries her best at all the times to minimize it. She needs to work more on making reservations and closing the deal.	
	Cultivates Customer First		4 Highly Effective	Eni is always smiling and greeting the guests and she understands the importance of cultivating the guests first. She is polite and professional during operation and she contributes to deliver the appropriate service to our guests at all the times.	
	Acts with Integrity		3 Effective	Eni is a reliable team member, she is trusted to complete the given tasks with minimum supervision.	
	Cross Team Collaboration		4 Highly Effective	Eni gets along very well with the restaurant and culinary teams. She always willing to support and assist her colleagues.	
	Demonstrates Passion, Drive and Energy		3 Effective	Eni is a hard worker and consistently demonstrates a commitment to the WAYS philosophy.	
Overall Rating			3		

Development Plan	
What does this employee do well?	Eni was promoted as a waitress this contract. She demonstrate exemplary attitude towards our guests and a strong commitment to self-development.
First thing this employee can do to improve?	She might focus little bit more on USPH and enhance her knowledge in that field.
Target Date:	First month of next contract
Second thing this employee can do to improve?	Eni should prioritize furthering her expertise in wines.
Target Date:	First month of next contract

Employee Comments

Required Signatures

Please sign and date the appropriate section.

Eni Savekli
Employee**
Date 10/20/23
Martin Zhundov
Direct Supervisor
Date 10/20/23

Adrian Banphial
Department Head
Date 10/20/23
Annette Williams
Human Resources Director
Date 10/20/23

*** By signing this performance appraisal, I acknowledge that the results were explained to me by the evaluator. My signature does not necessarily constitute my agreement with the result of the evaluation, and I reserve the right to comment on this review under separate cover.